



ST. JOHN NEUMANN  
Catholic Church

**FEE SCHEDULE FOR PARISH OFFICE ROOMS 4 & 5**

**50 people or less**

Fees will be paid directly by the client to the Church, pursuant to Rental Agreement between client and Church. Fees shall be as follows:

**Rates for Events**

Reservations (4-6 hours) \$150.00

**Other Fees**

Diocesan Required Special Event Insurance DUE: \_\_\_\_\_ \$95.00

Certificate of Insurance to St. John Neumann Parish can be accepted. See rental agreement

Security Deposit (returned after event, if no damage)

**DUE NOW TO HOLD DATE \$100.00**

**TOTAL COST \$ \_\_\_\_\_**

One has to be an active, participating, registered and contributing member of St. John Neumann Church.

Parishioner's personal use of the Parish Office Rooms 4 & 5 shall mean – use by the parishioner or a member of the parishioner's immediate family for a personal event, such as a bridal shower, baby shower, an anniversary or baptism party, etc. but shall not include use by any commercial or profit making activity or use for any organization of which the parishioner is a member.

OFFICE USE ONLY:

SECURITY DEPOSIT AT TIME OF SIGNING: \$250.00

Date Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

DEPOSIT TO BE RETURNED AFTER EVENT (IF NO DAMAGE) AMOUNT & DATE RETURNED \$ \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Ins. Dec. Page \_\_\_\_\_ Liab. Insurance Fee of \$95.00 Due: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Received: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Hall Rental Fee (Balance) of \$ \_\_\_\_\_ Due: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Received: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Copies Given To Contact Person: \_\_\_\_\_ Y \_\_\_\_\_ N

Notations: \_\_\_\_\_