



ST. JOHN NEUMANN
Catholic Church

Wedding Request Form

Attn: Julie Bando, Ministerial Administrative Assistant

Please print; this will become an important document in your wedding file. Today's Date _____

Name of Bride: _____

Name of Groom: _____

Address: _____

Address: _____

City: _____ State: _____ Zip: _____

City: _____ State: _____ Zip: _____

Email: _____

Email: _____

Phone: Home: _____

Phone: Home: _____

Work: _____

Work: _____

Cell: _____

Cell: _____

Religion: _____

Religion: _____

Current Parish: _____

Current Parish: _____

Have either of you been married before? Circle one:

YES NO

Please list your top 3 choices for a wedding date and time: See Wedding guidelines under Scheduling for approved time brackets

Date:

Time:

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

Do you anticipate having a Wedding Mass? _____

Wedding without a Mass? _____ Uncertain _____

Are you requesting a particular priest or deacon to witness your marriage? (Our current Pastor will preside over Wedding Masses; our permanent deacon will preside over wedding ceremonies): _____

Will you be asking a visiting priest or deacon to witness your marriage? YES NO
If yes, please list that person's name: _____ Is this
priest part of the Diocese of Columbus _____.

If No, then they must submit a letter of person to the chancery of the Columbus Diocese and be approved to officiate at a wedding through this diocese.

(If you will be asking a visiting priest or deacon to witness your marriage, the date and time of your wedding will only be confirmed after he has submitted a letter to St. John Neumann confirming his participation.)

PLEASE READ AND ACKNOWLEDGE

We understand that the date and time of our wedding will be confirmed when we have completed our initial wedding appointment and a deposit of \$250 (or \$500 if non parishioner) has been received.

We understand that, for the purpose of a wedding celebrated in St. John Neumann Catholic Church, a parishioner is defined as a registered, financially supporting member of the parish at the time the wedding request is made, or whose parents are currently registered and contributing members of the parish.

We have been advised not to reserve a reception site, order invitations, etc. until a date and time of the wedding have been confirmed. We have read and understand the guidelines concerning weddings in St. John Neumann Catholic Church.

Signature of Bride: _____ Signature of Groom: _____
Date: _____ Date: _____

Form can be returned by scanning and emailing Jbando@stjohnsunbury.org or by turning into parish office through dropbox, mail, or collection basket

This section to be completed by staff of St. John Neumann

Name of priest or deacon who will witness the marriage: _____

Date of rehearsal: _____ Time: _____

Date of wedding: _____ Time: _____

When the wedding date & time have been confirmed, make a copy of this form (front and back), keep the original of this form, and give the copy to the Office Manager who will enter the wedding into the Master Calendar.

FOR PARISH OFFICE USE ONLY

Added to Master Calendar: _____ (date)

Deposit received: _____ (date) Deposit amount: _____ Check #: _____