



ST. JOHN NEUMANN
Catholic Church

FEE SCHEDULE FOR FAITH AND FAMILY CENTER

Fees will be paid directly by the client to the Church, pursuant to Rental Agreement between client and Church. All fees are placed in a Facility Maintenance Fund for the Parish to use to help it properly maintain its facilities. Fees shall be as follows:

Wedding Receptions & Other Events for 250 People-Entire FFC

Reservations (not to exceed 8 hours) \$900.00

Rates for Events for 150 People-2 Rooms of the FFC

Reservations (not to exceed 8 hours) \$600.00

Rates for Events Less Than 75 People-1 Room of the FFC

Reservations (not to exceed 8 hours) \$300.00

Other Fees

Diocesan Required Special Event Insurance DUE: _____ \$95.00

Certificate of Insurance to St. John Neumann Parish can be accepted. See rental agreement.

Security Deposit (returned after event, if no damage) **DUE NOW TO HOLD DATE** \$250.00

TOTAL COST \$ _____

One has to be an active, participating, registered and contributing member of St. John Neumann Church.

Parishioner’s personal use of the hall shall mean – use by the parishioner or a member of the parishioner’s immediate family for a personal event, such as an anniversary or baptism party, etc. but shall not include use by any commercial or profit making activity or use for any organization of which the parishioner is a member. Outside organizations are required to use an approved caterer.

OFFICE USE ONLY:

SECURITY DEPOSIT AT TIME OF SIGNING: \$250.00

Date Paid: _____ Check #: _____ Amount Paid: _____

DEPOSIT TO BE RETURNED AFTER EVENT (IF NO DAMAGE or EXTRA Cleaning Is Required) AMOUNT & DATE RETURNED \$ _____ / _____ / _____

Ins. Dec. Page _____ Liab. Insurance Fee of \$95.00 Due: _____ / _____ / _____ Received: _____ / _____ / _____

Hall Rental Fee (Balance) of \$ _____ Due: _____ / _____ / _____ Received: _____ / _____ / _____

Copies Given To Contact Person: _____Y _____N

Notations: _____